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## NIGERIAN ELECTRICITY REGULATORY COMMISSION

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Plot no. 1387, Cadastral Zone, A00, Central Business District, Abuja

P.M.B 136, Garki – Abuja

Tel: +234-094621409

Website: [www.nerc.gov.ng](http://www.nerc.gov.ng) e-mail: [info@nerc.gov.ng](mailto:info@nerc.gov.ng)

### REQUEST FOR EXPRESSIONS OF INTEREST FROM COMPETENT AND ELIGIBLE INDIVIDUAL CONSULTANTS IN RESPECT OF THE ASSESSMENT OF THE COMMISSION'S HEATING, VENTILATION AND AIR-CONDITIONING (HVAC) SYSTEM

#### 1.0 INTRODUCTION

The Nigerian Electricity Regulatory Commission (NERC) acquired its headquarters building in Abuja in the year 2014. The building was acquired with five York HVAC air conditioning and ventilation units. As at the time the Commission moved into the building in 2018, the chillers were managed by the representative of the original equipment manufacturer.

The Commission is requesting the services of a competent individual consultant specialized in the area of heating, ventilation and air conditioning (HVAC) to submit CV in the area of maintenance, services of the chillers in its Headquarter building in Abuja.

#### 2.0 SCOPE OF WORK:

The consultant is to make a detailed assessment of the HVAC system in order to:

- i. Determine the status of the component parts;
- ii. Highlight and cost interventions and or upgrades required and
- iii. Forecast maintenance requirements i.e. cost of service on an annual basis.

Details of the HVAC system are as follows:

- A. 5 York chiller units (4 Nos 482Kw "13 TR" and 1 Nos 676 Kw "192 TR" cooling capacities)
- B. 8 pumps (4 primary & 4 secondary pump units of 37.85L/s).
- C. 18 air handling units (62 Kw "2 nos.", 10.5 Kw "6nos" & 14 Kw "32 nos" cooling capacities).
- D. 84 nos fan coil units (9.8 Kw "46 nos", 10.5 Kw "6 nos" & 14 Kw "32 nos" cooling capacities).
- E. 11 nos ventilation/extractor fans (200 1/s "4 nos", 165 1/s "4 nos", 220 1/s "2 nos" and 2975 1/s "1 no "toilet extract fans).

### **3.0 ELIGIBILITY REQUIREMENTS:**

The prospective consultant must be a graduate of engineering or any relevant field, have HVAC certification and must demonstrate sufficient verifiable experience. CVs must be accompanied by copies of certificates, engagement/employment letters etc.

### **4.0 SUBMISSION OF EOI DOCUMENTS**

The documents should be submitted in a sealed envelope and addressed to the:

**The Chairman,  
Nigerian Electricity Regulatory Commission,  
Plot No. 1387, Cadastral Zone, A00  
Central Business District  
Abuja.**

Furthermore, the reverse of each sealed envelope should have the name and address of the consultant and dropped in the designated tender box located at the Commission's Registry on the **Ground floor** not later than **12:00 pm on Friday, 7th February, 2020.**

### **5.0 OPENING OF EOI DOCUMENTS**

The expression of interest (EOI) documents will be opened immediately after the deadline for submission by **12:00pm on Friday, 7th February, 2020** in the **Commission's hearing Room Wing B, 4<sup>th</sup> floor, Plot No. 1387, Cadastral Zone, A00, Central Business District, Abuja** in the presence of consultant or their representatives. Please ensure that you sign the EOI Submission Register in the Commission's Registry on the **Ground floor**, as the Nigerian Electricity Regulatory Commission will not be held liable for misplaced or wrongly submitted EOI. For further enquiries, please contact **Head (Procurement)** via e-mail [maryam.abubakar@nerc.gov.ng](mailto:maryam.abubakar@nerc.gov.ng) and copy Aminu Oguta via e-mail [aminu.oguta@nerc.gov.ng](mailto:aminu.oguta@nerc.gov.ng)

### **6.0 GENERAL INFORMATION**

- a. EOI must be in english language and signed by a consultant
- b. EOI submitted after the deadline for submission would be returned un-opened;
- c. All costs will be borne by the bidders
- e. The Commission is not bound to shortlist any consultant and reserves the right to annul the selection process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.
- f. Late submissions will be rejected.
- g. This invitation request for EOI shall not be construed as a commitment on the part of Commission to award any contract nor shall it entitle the bidder make any claims whatsoever and/or seek any indemnity from the Commission by virtue of having responded to this advert.
- h. All enquiries (**not submissions**) should be directed to **Head (Procurement Unit), NERC Wing A, 4<sup>th</sup> Floor, Plot no. 1387, Cadastral Zone, A00, Central Business District, Abuja. Tel: 09-4621409.**

**SIGNED**  
**Chairman**  
**Nigerian Electricity Regulatory Commission**